

B.A. 3rd Year

ENGLISH

English for Practical Purpose

SCIENCE AND TECHNOLOGY : READING COMPREHENSION

1. English for practical purposes : An Introduction
2. Reading and comprehension Skills- 1
3. Reading and comprehension Skills - 2
4. Reading and comprehension Skills -3
5. Reading and comprehension Skills - 4

SCIENCE AND TECHNOLOGY : READING COMPREHENSION

6. Petroleum – By JOHN W. HARBAUGH
7. A classification of automatic computers – By Herbert Hellerman
8. The stem cell- By David W. Glode
9. Cost of coal combustion – By K.C.. Sahu
10. Venus : inferno in Disguise

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11. Writing definitions and Descriptions
12. Writing process explanations and procedures
13. Paragraph writing
14. Generalization, Classification, exemplification
15. Writing instructions and Illustrations

SCIENCE AND TECHNOLOGY : WRITING

SKILLS- 2

16. Elements of a report
17. Technical reports : writing strategies
18. Writing abstracts

19. Oral presentation - 1
20. Oral presentation – 2

BUSINESS COMMUNICATION : READING SKILLS

21. Reading comprehension-I
22. Reading comprehension-II
23. Reading comprehension-III
24. Reading comprehension-IV
25. Reading comprehension-V

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BUSINESS COMMUNICATION : WRITING SKILLS

26. Mechanics of writing business letters
27. Business correspondence
28. Letter about jobs

BUSINESS COMMUNICATION WRITING SKILLS-2

29. Memos
30. Announcements, Circular letters, notices and agendas
31. Taking Notes and Preparing Minutes

32. Writing reports-1
33. Writing reports-2

BUSINESS COMMUNICATION : ORAL SKILLS

34. Face-to-face communication vs telephonic
Communication and sending memos
35. Different types of face-to-face interactions
36. Greetings at the workplace
37. Conducting and participating in meetings and
discussions
38. Conducting and facing interviews
39. Business presentations

CONTENTS

हिन्दी साहित्य का इतिहास एवं साहित्य परिचः

S. NO.

Chapter

1. हिन्दी-साहित्य का इतिहास
- 2- आदिकालीन साहित्य की युगीन परिस्थितियाँ
- 3- आदिकाल की प्रवृत्तियाँ अथवा विशेषताएँ
- 4- रासो काव्य
- 5- भक्तिकाल
- 6- भक्तिकाल काव्य की प्रमुख प्रवृत्तियों का परिचय
7. निर्गुण ज्ञानमार्गी काव्यधारी
8. निर्गुण प्रेममार्गी सूफी काव्यधारा
9. सगुण कृष्ण-भक्ति काव्यधारा
10. सगुण राम भक्ति काव्यधारा
11. रीतिकालीन काव्य की परिस्थितियाँ
12. रीतिकालीन की विशेषताएँ

13. रीतिमुक्त काव्य की प्रवृत्तियाँ
14. आधुनिक काल की परिस्थियाँ
15. भारतेन्दु युग
16. द्विवेदी युग
17. छायावाद
18. छायावादोत्तर एवं प्रगतिशील काव्य
19. प्रयोगवाद एवं नयी कविता
20. आधुनिक हिन्दी गद्य का विकास
21. हिन्दी नाट्य-साहित्य
22. हिन्दी-साहित्य एवं प्रमुख साहित्यकार
23. रस, छन्द और अलंकार

CONTENTS

INTERNATIONAL RELATIONS

UNDERSTANDING INTERNATIONAL RELATIONS

1. Why study international relations? Scope and approaches
2. Some concepts : imperialism, nationalism, fascism, revolution
3. Some concepts : state system, power , national Interest, security

INTER-WAR PERIOD

4. World war I : causes and consequences
5. Bolshevik revolution and its impact

COLD WAR PERIOD

6. World war- II causes and consequences(emergence of super powers)
7. Cold war : meaning, patterns and dimensions

8. Non- aligned movement
9. Arms race and the nuclear threat
10. Disarmament and peace movement

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EMERGENCE OF THE THIRD WORLD

11. Colonialism and patterns of national liberation movements
12. Features of the third world state

END OF THE COLD WAR AND ITS AFTERMATH

13. The gulf war
14. Disintegration of the socialist bloc
15. Perspective on the changing world order

INSTITUTIONS AND ORGANIZATIONS

16. Restructuring of the united nations system
17. Globalization of the economy – IBRD,IMF AND WTO
18. The regional organizations :
EU,ASEAN,SAARC,OIC,OAU

ISSUE IN DEVELOPMENT

19. Environment and sustainable human development
20. Human rights and international politics
21. The ethno- national conflicts, patterns and dimensions
22. International terrorism
23. Revolution in communication technology

CONTENTS

IMPERIALISM, COLONIALISM AND NATIONALISM

1. Imperialism and colonialism: a theoretical perspective

2. Imperialism: its Effects

3. The rise of national Consciousness

4. The Revolt of 1857

5. Cannibalism : the new administrative system – pre and post – 1857

6. Consolidation of Raj: frontier and Foreign Policy

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EMERGENCE OF ORGANISED NATIONALISM

7. POPULAR UPRISINGS: Second half of the 19th century

8. Social Reforms in 19th Century

9. Indian national congress: Formation

10. Indian national congress: moderates and extremists

11. Partition of Bengal and the Swadeshi Movement

RADICAL TRENDS, NATIONALISM AND MAHATMA GANDHI

12. Marxist and socialist thought.

13. The First world war: causes and consequences

14. The Russian revolution: causes, course and significance

15. Revolutionary Trends, Ghadar party and home rule league
16. Mahatma Gandhi's emergence in Indian Politics and his Ideology

NATIONALISM: THE INTER –WAR YEARS -1

17. Constitutional reforms:1892-1920
18. Non- cooperation and khilafat movements: 1919-1922
19. The Akali movement
20. The Non-Brahmin movement in western and southern India
21. The Swarajists and constructive work
22. Growth of communalism Up to the Second World War

NATIONALISM: THE INTER-WAR YEARS-II

23. Freedom Movement And Nationalist Literature
24. Revolutionary And Terrorist Movement:

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25. Civil disobedience movement: 1930-1934
26. Indian national congress: socialist ideas: role of Nehru and Bose
27. Growth of the left: the communist party of India and the congress Socialist party
28. Growth of trade union and Peasant Movement -1920s-1930s

NATIONALISM: THE INTER –WAR YEARS –III

29. Constitutional reforms 1921-1935

30. Elections of 1937 and congress ministries
31. The growth of Indian capitalism, the capitalist class and the freedom Struggle
32. Popular struggles in the princely states
33. World War-II : causes, course and Sonsequences

TOWARDS A SOVEREIGN STATE

34. Indian nationalism during world war-II: Quit India movement and INA
35. Towards independence, 1945-47
36. Communalism and the partition of British India
37. Establishment of a democratic politic in India

INDEPENDENT INDIA: TOWARDS DEVELOPMENT1947-1964

38. Planning and industrialization in India
39. Planning and land reforms in India
40. Foreign policy of India
41. The theory and practice of secularism in India 1947-1964

CONTENTS

INDIAN ADMINISTRATION

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HISTORICAL CONTEXT

1. Administrative system at the advent of British Rule
2. British administration :1757-1858
3. Reforms in British administration: 1858to 1919
4. Administrative system under 1935 act
5. Continuity and change in Indian Administration post-1947

CENTRAL ADMINISTRATION

6. Constitutional framework
7. Central secretarial : office and cabinet secretariat
8. Prime Minister's office and cabinet secretariat
9. Union public service commission Selection commission
10. Planning process
11. All India and central services

STATE ADMINISTRATION

12. Constitutional profile of state administration
13. State secretariat : organization and functions

14. Patterns of relationship between the secretariat and directorates
 15. State services and public service commission
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FIELD AND LOCAL ADMINISTRATION

16. Field Administration
17. District collector
18. Police Administration
19. Municipal administration
20. Panchayati Raj

CITIZEN AND ADMINISTRATIVE

21. Centre – cultural factor and administration
22. Redressal of public grievances
23. Administrative tribunals
24. Judicial administration

EMERGING ISSUE

25. Centre – state administrative relationship
26. Decentralization debate
27. Relationship between political and permanent executives

28. Pressure groups
29. Generalists and specialists
30. Administrative reforms

CONTENTS

SOCIOLOGY THOUGHT

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EARLY SOCIOLOGY

1. Emergence of sociology in Europe
2. Founding Fathers- I
3. Founding Fathers- II
4. History and development of sociology in India – I
5. History and development of sociology in India - II

KARL MARX

6. Historical materialism
7. Forces , relations and modes of production
8. Class and class conflict
9. Dialectics and social change

EMILE DURKHEIM

10. Sociology as science
11. Comparative method
12. Collective representations
13. Forms of social solidarity

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MAX WEBER

14. Ideal types
15. Religion and economy
16. Power and authority
17. Rationality

COMPARATIVE ANALYSIS

18. Methodology : Marx, Durkheim and Weber
19. Religion : Durkheim and Weber
20. Division of Labour : Durkheim and Marx
21. Capitalism : Marx and Weber

MALINOWSKI AND RADCLIFFE- BROWN

22. Concept of culture and function – Malinowski
23. Magic, science and religion – Malinowski
24. Concept of social structure – Radcliffe – Brown
25. Concept of function - radcliffe – Brown
26. A critique of Malinowski and Radcliffe – Brown

Parsons and Merton

27. The concept of social system- parsons
28. Functionalism and social Change – parsons
29. Manifest and latent function - Merton
30. Theory of reference group – Merton
31. Critique of parsons and Merton
- 32.

CONTENTS

SOCIETY & STRATIFICATION

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INTRODUCING SOCIAL STRATIFICATION

1. Social stratification : meaning and approaches
2. Approaches to social stratification
3. Caste and class in India
4. Stratification : implications of gender and ethnicity

EXPLAINING SOCIAL STRATIFICATION

5. Marx and Weber
6. Parsons and Davis
7. Coser and Dahrendorf on social classes
8. Theories of stratification : towards a synthesis

Lenski, Luhmann , Berghe

Ethnic stratification

9. Ethnicity as a basis of stratification
10. Tribal ethnicity : the north – east
11. Religious Ethnicity: the case of the Punjab
12. Linguistic ethnicity in India

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GENDER DIFFERENTIATION AND ETHNICITY

13. Gender as a basis of discrimination
14. Formation of Gender identities
15. Gender status and power
16. Women's empowerment : some Illustrations

EXPLAINING CASTE IN INDIAN SOCIETY

17. The basis of caste hierarchy : Purity and Pollution
18. Dimensions of caste : rituals and power
19. Caste identity : Attributional and Interactional

Approaches

20. Caste dynamics : economics : economic and political

MARGINALISED COMMUNITIES AND STRATIFICATION

21. Status of Dalits
22. Other backward classes
23. Scheduled tribes
24. Marginalized groups and their changing status

CLASS IN INDIAN SOCIETY

25. Agrarian Class structure
26. Industrial Classes
27. Middle classes in India
28. Class Conflict

SOCIAL MOBILITY

29. Concepts and forms of Social Mobility
30. Social mobility in caste and Class
31. Factors and forces of Social Mobility
32. Consequences of Social Mobility

CONTENTS

MONEY , BANKING&PUBLIC FINANCE

PAPER – I

MONEY, BANKING AND PUBLIC FINANCE

UNIT - I

Basic Concepts

Money – meaning, functions and classification, Gresham’s law, Role of money in capitalist, socialist and mixed economic, Monetary standards-
Metalic and paper systems of note issue.

Value of Money and Inflation

Meaning, uses and limitations of index numbers, quantity theory of money, Cash transaction and cash balance approaches, the Keynesian approach, Inflation deflation and reflation – definition, types, causes and effects of inflation on different sectors of the economy, Demand pull and cost push inflation, Measures to control inflation, Trade off between inflation and unemployment, Philips curve.

UNIT – II

Commercial Banking

Meaning and types; Functions of commercial banks; the process of credit creation – purpose and limitations; liabilities and assets of banks; Evolution of commercial banking in India after Independence; A critical appraisal of the progress of commercial banking after nationalization; recent reform in banking sector in India. Determinants of Money Supply – High powered Money and Money multiplier.

UNIT – III

Central Banking

Functions of a central bank, Quantitative and qualitative methods of credit control- bank rate policy, open market operations, variable reserve ratio and selective methods; Role and functions of the Reserve Bank Objectives and limitations of monetary policy with special reference to India.

UNIT – IV

Nature and Scope of Public Finance

Meaning and scope of public finance, Distinction between private and public finance, Public goods vs private goods; The principle of maximum social advantage; market failure; Role of the Government.

Public Expenditure

Meaning classification and principle of public expenditure; Canons and effect of public expenditure; Trends in public expenditure and causes of growth public expenditure in India.

UNIT - V

Taxation

Source of public revenue; Taxation – meaning, canon and classification of taxes; Division of tax burden – The benefit and ability to pay approaches; Impact and incidence and shifting of taxes; Taxable capacity; Effects of taxation; Characteristics of a good tax system; major trends in tax revenue of the central and state government Rajasthan.

Public Debt and financial administration

Sources of public borrowing; effects of public debt; methods of debt redemption Growth of India's public debt; The public budget kinds of budget; economic and functional classification of the budget, Preparation and passing of budget in India. Various concepts of budget deficits. Recent budget of Centre and State Govt.

CONTENTS

Sanskrit part -III

TRANSLATION AND COMMUNICATION

Aim of the course

This course is to facilitate the use of translation as a tool for communication.

Objectives of the Course

1. Understanding translation as a Llinguistic, Cultural, Economic and Professional activity
2. Learning the art of translation.
3. Familiarising the technology of translation.

Course Outline

Module I Definition and History of Translation

(a) **Vivarthanam:** A group of authors, Kerala Bhasha Institute, Preface of N.V. Krishna warriar & Chapter 3

(b) Kalidasa's complete works and their translations in Malayalam.

Module II Target Language - Source Language-Types of Translation & the qualifications of a good translator.

Module III Analysis and Evaluation of Translated Texts Swapnavasavadattam Act V & VI

Translated by A.R. Rajaraja Varma & T.K. Ramachandra Iyer.

Module IV Translation and Technology

Translate into English or Malayalam from prescribed text & Translate into sanskrit.

Essential Reading

1. Vivarthanathinte Bhasasastrabhoomika, Prabodhachandran V.R., Kerala Bhasha Institute, Tvpm, 1986, P 38-39
2. Vivarthanam A group of authors, Kerala Bhasa Institute, 1990, Chapter 3 & Preface of N.V Krishna warriar, pp 3-7
3. Swapnavasavadattam, Bhasa
4. Swapnavasavadattam, Trn, T.K. Ramachandra Iyer
5. Swapnavasavadattam, Trn, A.R. Rajaraja Varma

Additional Reading

1. A Sanskrit Premier, Ed., Perry, Indian Book Center, Delhi.
2. Translation Theory and Practice, P. Madhavan Pillai.
3. Kerala Samskritavijnanakosam, Dr. Poovattoor Ramakrishna Pillai.
4. Samskritabhashayum Sahityavum, T.P. Balakrishnan, A critical survey on Sanskrit Language and Literature.
5. Tharjama Siddhantavum Prayogavum Malayalathil, General ed., Scaria Sacharia, Tapasam publication, 1997.
6. Malayalam Grandha Suchi, Volume 1-7, Section Vivarthanangal (Bharatiya Sahityam) Samskritam, Kerala Sahitya Academi, Trissur.
 - a) Volume 1, pp 903-945, 1973
 - b) Volume III, pp 135-138, 1979
 - c) Volume IV, p 194-195, 1989
 - d) Volume V, pp 211-214, 1990
 - e) Volume VI, pp 155-158, 1993

f) Volume VII, pp 163-166, 1997